



# KCER Meeting Minutes

## ATTENDEES

<i>Katrina Dinkel</i>			
<i>Jim Curtis</i>	<i>Larry Park</i>		
<i>Gail Frederick</i>	<i>Renee Bova-Collis</i>		
<i>Linda Duval</i>	<i>Danielle Daley</i>		

## KCER MEETING MINUTES

<b>Date:</b> 4/24//08	<b>Time:</b> 1 p.m. eastern	<b>Location:</b> conf call	
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**Next call:** **May 22, 2008 at 3:30 pm Eastern Time**

TOPIC	DISCUSSION	PLAN OF ACTION	RESPONSIBLE	DUE
Pandemic – Provider education/resources/info checklist	We have been asked to provide comments on this tool which will be used by the Pandemic Response Team	Everyone to review & provide comments by next mtg. The draft is attached.		Next mtg
Pandemic & Fac. Ops Group Mtg	Due to heightened awareness of a pandemic crisis, have group meeting w/ pandemic committee.	Hold joint conference call with Pandemic Team on May 22 <sup>nd</sup> at 3:30 EDT	All	5/22/08
Disaster Policy & Procedures	It would be helpful to everyone if we could network and share any already developed P&P for emergency disasters	Those who are able to share should send them to the Fac Ops RT members. Also, if link to FMQAI (FL NW 7) Web site, under ESRD, link to FL Kidney Disaster Coalition and		

		have several tools already developed.		
KCER Baltimore Summit feedback	To share feedback as to important activities & recommendations from KCER Summit	To develop minimum requirements for facility disaster preparedness including how to disaster-proof your facility and surrounding areas	All	Next mtg
Tabletop Exercise	KCER will be holding a disaster drill on July 17 <sup>th</sup> , that will include responses and activation from all of the KCER response Teams.	Please try to block this time on you calendar.	All	
Disaster Preparedness Manual	The manual is still going through an approval process at the CMS main office.	Continue pushing to get this through the approval process.	Renee Dupee	ongoing