



KCER Meeting Minutes

ATTENDEES

<i>Sherline Lee</i>	<i>Gary Petingola</i>	<i>Jide Salako</i>	<i>Sarah Yelton</i>
<i>Tonya Salstrom</i>	<i>Michelle Becker</i>	<i>Robin Bender</i>	<i>Svetlana (Lana) Kacherova</i>
<i>Wendy Schrag</i>	<i>Judy Stevenson</i>	<i>Jan Deane</i>	<i>Jim Curtis</i>
<i>Brenda Dyson</i>			

KCER MEETING MINUTES

Date: 10/22/08	Time: 1 p.m. eastern	Location: conf call		
Next call: November 19, 1 p.m. eastern.				
TOPIC	DISCUSSION	PLAN OF ACTION	RESPONSIBLE	DUE
Welcome	Welcome to Michelle Becker, DaVita, new team member.			
May 28 minutes	Our last official team call was on May 28 when we			

	conducted a pandemic drill. Minutes contain the drill process. Members who were not able to participate in the drill are encouraged to read about it.			
August KCER steering committee meeting	Jim, Jide and Wendy reported on the August KCER steering committee meeting. The KCER is continuing to focus on getting the word out about the coalition and its resources. At the August meeting, there was discussion about doing a drill of activating the KCER. However, Hurricanes Gustav and Ike put the KCER coalition in action, so the coalition was activated for those real disasters. This was the first time the coalition listserv, hotlines, and daily coordination calls had been activated since the coalition has started. All teams also gave updates at the meeting. There is an ongoing need to keep a focus on the threat of pandemic flu.			
Pandemic team charter	The charter has been updated.	All team members read the charter, sign and fax to Sherilyn Burris at KCER.	Wendy will send out charter and Sherilyn's fax #.	10/25/08
Pandemic team call tree	Sherilyn Burris will be putting together a call tree for our team.	All team members look over the roster and update/add any contact info so the info on the calling tree will be up to date and accurate.	Wendy will send out roster	11/1/08
Current Projects	<ol style="list-style-type: none"> 1. Provider pandemic planning checklist and ethical issues document have both been posted on our web page. 2. Patient education team: we agreed to disband the team since we have some of our members who are also on Patient Assistance team and our projects have been overlapping. 3. Marketing team: pandemic power point is being finalized by Lynda Ball for ANNA CEUs. It will also be posted on our KCER web page and can be used by team members for presentations. Wendy presented at Network 1 pandemic conference in Connecticut. Lana reports Network 13 will be doing an earthquake 	<ol style="list-style-type: none"> 1. No action needed. 2. Brenda Dyson will let us know of any projects we can provide input on for patients. 3. Wendy will contact Network 1 to share pandemic conf ideas with other Networks. 		

	drill on Nov. 13 and she is including KCER information. She will also send a communication form she is developing for dialysis facilities to use with local emergency authorities. NN&I had an article Wendy contributed on our pandemic team in the October 2008 issue.			
Sept. Disaster Month	KCER sent out approximately 500 packets of information to federal and state emergency disaster agencies. Our pandemic planning checklists for providers and patients were included.	No action needed.		
Pandemic Awareness Day	The group discussed pros and cons of having a pandemic awareness day. It was decided a pdf file will be developed and sent to Networks for them to send to dialysis facilities encouraging them to have a pandemic awareness day, but there will not be a national day when everyone is encouraged to do the activities. This way dialysis facilities can decide when the time is good, depending on their company's pandemic preparedness planning.	Wendy, Gary, Sarah, and Jide will work on pdf file contents.	Wendy	12/31/08
Next meeting	November 19, 1 p.m. eastern, conference call	We will review our Nov. 8, 2007 brainstorming list and decide on future projects/needs.		